

Overview

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS COLLEGE, GUSAU, ZAMFARA STATE

INVITATION FOR TENDER/PREQUALIFICATION FOR THE EXECUTION OF 2021 APPROPRIATION FEDERAL GOVERNMENT GIRLS COLLEGE, GUSAU, ZAMFARA STATE

(1) INTRODUCTION

The Federal Government of Nigeria has appropriated funds to the Federal Government Girls' College Gusau, Zamfara State in the 2021 Fiscal year for the procurement of Works for the execution of policies, programs, and projects towards achieving the mandate of the College. In compliance with the provisions of the Public Procurement Act, 2007 and other extant guidelines for the award of contracts in the Federal Public Service, the College wishes to invite experienced and competent Contractors to submit bids for the following Projects:

(2) SCOPE OF WORKS

LOT NO	PROJECT TITLE
W1	Rehabilitation/Repair of 4 Blocks of a Classrooms/Laboratory
W2	Construction of sport Pavilion

W3 Rehabilitation/Repair of Guidance and Counselling Office

W4 Rehabilitation/Repairs of Dining Hall

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under-listed requirements to be eligible in this procurement process:

(a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;

(b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December 2021; with a minimum average annual turnover of N20 million;

(c) Evidence of current Pension Clearance Certificate valid till 31st December 2021;

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2021;

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December 2021;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants, and Services Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by Bureau of Public Procurement (BPP);

(g) Sworn affidavit:

- disclosing whether or not any officer of the relevant committees of the Federal Government Girls' College or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- no Partner/Director has been convicted in any country for criminal offenses related to fraudulent or corrupt practices or criminal misrepresentation or falsification of facts relating to any matter: and
- the Company is not under receivership, the subject of any form of winding up petition or proceedings, insolvency or bankruptcy;

(h) Company's Audited Accounts for the last three (3) years – 2018, 2019 & 2020;

(i) Reference Letter from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications in such COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the Bursary office on evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, paid into the FGGC Gusau Remits account: 0380106361018 in any reputable Commercial Bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

The Principal

Federal Government Girls College, Gusau Zamfara State.

and clearly marked with (the name of the project and the Lot number).

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the Principal office FGGC Gusau not later than 12:00 noon on Wednesday, July 28, 2021

Please, ensure that you sign the Bid Submission Register in the Principal office. FGGC Gusau will not be held liable for any misplaced or wrongly submitted bids.

(6) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Wednesday, July 28, 2021**. At the Principal Conference Hall FGGC Gusau while the Financial bids will be kept un-opened. For further inquiries, please contact the following Numbers:- 08065067810 or 08139216960

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and duly signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All costs will be borne by the bidders;
- (e) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private-sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (f) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- (g) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (h) Any bidder who fails to comply with any of the eligibility requirements will be disqualified.
- (i) The College is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED

PRINCIPAL

FEDERAL GOVERNMENT GIRLS COLLEGE GUSAU

ZAMFARA STATE